

# LICENSING AND REGULATORY AFFAIRS

## DIRECTOR'S OFFICE

### BOARD OF OPTOMETRY - GENERAL RULES

(By authority conferred on the director of the department of licensing and regulatory affairs by sections 16145, 16148, and 17431 of 1978 PA 368, MCL 333.16145, 333.16148, and 333.17431 and Executive Reorganization Order Nos. 1996-1, 1996-2, 2003-1, and 2011-4, MCL 330.3101, 445.2001, 445.2011, and 445.2030)

#### Part 1. General Provisions

##### **R 338.301 Definitions.**

Rule 1. As used in these rules:

(a) "Adverse drug reaction" means an adverse physical or psychological reaction that is experienced by a person resulting from diagnostic therapeutic agents administered by an optometrist and that occurs within 24 hours after the drug is administered. An adverse drug reaction may be indicated by symptoms that include any of the following:

- (i) Red eye.
- (ii) Painful eye.
- (iii) Decrease in vision.
- (iv) Pale or red swelling of the periocular or periorbital tissues.
- (v) Nausea.
- (vi) Vomiting.
- (vii) Fainting.
- (viii) Mental confusion.
- (ix) Cessation of respiration.

(b) "Board" means the Michigan board of optometry.

(c) "Code" means the public health code, MCL 333.1101 to 333.25211.

(d) "Classroom hour," for the purpose of determining whether a course of study meets the requirements of section 17412(2)(a) or 17435(2)(b) of the code, MCL 333.17412(2)(a) or MCL 333.17435(2)(b), means a 54 to 60 minute period of lecture, group discussion, or laboratory directly associated with a course in pharmacology. Time spent working in a clinic other than as part of a laboratory directly associated with a course in pharmacology does not qualify as a "classroom hour."

(e) "Course of study in general and clinical pharmacology" means a course of study that is completed in a board-approved school or college, in general and clinical pharmacology as it relates to optometry, with the characteristics described in section 17412(2)(a) of the code, MCL 333.17412(2)(a). Not less than 30 of the 60 classroom hours of the course of study shall be allocated to ocular pharmacology and shall emphasize the systemic effects of, and reactions to, topical ocular diagnostic pharmaceutical agents, including the emergency management and referral of any adverse reactions that may occur.

(f) "Course of study relating to the didactic and clinical use of therapeutic pharmaceutical agents" means a course of study that is comprised of a minimum of 10 quarter hours or 7 semester hours of credit or 100 classroom hours of study, is completed in a board-approved school or college, and is in subjects relating to the didactic and clinical use of therapeutic pharmaceutical agents related to optometry.

(g) "Department" means the Michigan department of licensing and regulatory affairs.

History: 2016 AACCS.

**R 338.303 Training standards for identifying victims of human trafficking; requirements.**

Rule 3. (1) Pursuant to section 16148 of the code, MCL 333.16148, an individual who is licensed or seeking licensure shall complete training in identifying victims of human trafficking that meets the following standards:

(a) Training content that covers all of the following:

(i) Understanding the types and venues of human trafficking in this state or the United States.

(ii) Identifying victims of human trafficking in health care settings.

(iii) Identifying the warning signs of human trafficking in health care settings for adults and minors.

(iv) Identifying resources for reporting the suspected victims of human trafficking.

(b) Acceptable providers or methods of training include any of the following:

(i) Training offered by a nationally recognized or state recognized health-related organization.

(ii) Training offered by, or in conjunction with, a state or federal agency.

(iii) Training obtained in an educational program that has been approved by the board for initial licensure, or by a college or university.

(iv) Reading an article related to the identification of victims of human trafficking that meets the requirements of subdivision (a) of this subrule and is published in a peer review journal, health care journal, or professional or scientific journal.

(c) Acceptable modalities of training may include any of the following:

(i) Teleconference or webinar.

(ii) Online presentation.

(iii) Live presentation.

(iv) Printed or electronic media.

(2) The department may select and audit a sample of individuals and request documentation of proof of completion of training. If audited by the department, an individual shall provide an acceptable proof of completion of training, including either of the following:

(a) Proof of completion certificate issued by the training provider that includes the date, provider name, name of training, and individual's name.

(b) A self-certification statement by an individual. The certification statement shall include the individual's name and either of the following:

(i) For training completed pursuant to subrule (1)(b)(i) to (iii) of this rule, the date, training provider name, and name of training.

(ii) For training completed pursuant to subrule (1)(b)(iv) of this rule, the title of article, author, publication name of peer review journal, health care journal, or professional or scientific journal, and date, volume, and issue of publication, as applicable.

(3) Pursuant to section 16148 of the code, MCL 333.16148, the requirements specified in subrule (1) of this rule apply for license renewals beginning with the first renewal cycle after the promulgation of this rule and for initial licenses issued 5 or more years after the promulgation of this rule.

History: 2016 AACCS.

### **R 338.305 Professional optometric degree program; approval standards.**

Rule 5. (1) The board approves and adopts by reference the standards of the Accreditation Council on Optometric Education set forth in the publication entitled "Accreditation Manual: Professional Optometric Degree Programs" revised August 2014, which provide for the accreditation of professional optometric degree programs.

(2) A professional optometric degree program accredited by the Accreditation Council on Optometric Education is considered approved by the board.

(3) A professional optometric degree program that is not accredited by the Accreditation Council on Optometric Education may be approved by the board if it is deemed substantially equivalent to the standards in subrule (1) of this rule, as determined by the board.

(4) Copies of the Accreditation Manual of the Accreditation Council on Optometric Education are available free of charge from the American Optometric Association, 243 N. Lindbergh Blvd., St. Louis, MO 63141 or from the association's website at <http://www.aoa.org>. Printed copies also are available for inspection and distribution at cost from the Department of Licensing and Regulatory Affairs, Ottawa Building, 611 W. Ottawa, P.O. Box 30670, Lansing, MI 48909.

History: 2016 AACCS.

## **PART 2. LICENSES**

### **R 338.307 Licensure by examination.**

Rule 7. (1) An applicant for a Michigan optometry license by examination shall submit a completed application on forms provided by the department, together with the requisite fee. In addition to meeting the requirements under sections 16174 and 17411 of the code, MCL 333.16174 and MCL 333.17411, an applicant shall satisfy the requirements of this rule.

(2) An applicant shall have graduated from a professional optometric degree program approved by the board, pursuant to R 338.305, and hold the doctor of optometry degree.

(3) An applicant shall have achieved a passing score on parts I, II, and III of the National Board of Examiners in Optometry (NBEO) examinations, including a passing score on the Treatment and Management of Ocular Disease (TMOD) examination imbedded in part II and is given by the NBEO or its successor organization.

(4) An applicant shall have achieved a minimum scaled score of 75 on the examination of state laws and rules related to the practice of optometry that is developed and administered by the department, or an entity approved by the department.

History: 2016 AACCS.

### **R 338.309 Licensure by endorsement.**

Rule 9. (1) An applicant for a Michigan optometry license by endorsement shall submit a completed application on forms provided by the department, together with the requisite fee. In addition to meeting the requirements of the code and the administrative rules promulgated under the code, an applicant shall have graduated from a professional optometric degree program approved by the board, pursuant to R 338.305, and satisfy the requirements of this rule.

(2) An applicant shall be an optometrist who is engaged in the practice of optometry, holds a doctor of optometry degree, and is currently licensed at the highest level authorized in another state of the United States or province of Canada that has licensure requirements that are equivalent to those required in this state, as determined by the board. This subrule does not grant license authority that exceeds the level of privileges granted to individuals who are licensed under the code to engage in the practice of optometry.

(3) An applicant shall have successfully completed in a state of the United States or province of Canada for his or her initial licensure, an examination that includes an assessment of his or her knowledge on the diagnosis, treatment, and management of ocular diseases with pharmaceutical agents.

(4) An applicant who was first licensed in another state of the United States or province of Canada is presumed to have met the requirements of section 16186(1)(a) and (b) of the code, MCL 333.16186(1)(a) and (b), if he or she meets all of the following requirements:

(a) Provides verification of his or her license by the licensing agency of another state of the United States or province of Canada in which the applicant holds a current license or ever held a license as an optometrist, which includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.

(b) Achieves a minimum scaled score of 75 on the examination of Michigan laws and rules related to the practice of optometry that is developed and administered by the department, or an entity approved by the department.

(5) An applicant shall hold a license granting therapeutic prescriptive certification at the highest level authorized in the state of the United States or province of Canada where he or she currently practices.

History: 2016 AACCS.

### **R 338.311 Limited licenses.**

Rule 11. (1) The board may issue an educational limited license, pursuant to section 16182(2)(a) of the code, MCL 333.16182(2)(a), to an individual who has graduated from

a board-approved professional optometric degree program, or who will graduate from the program not more than 3 months after applying for an educational limited license, and who is enrolled in a postgraduate course of study or participates in a residency program that is offered by the United States department of veterans affairs or a board-approved institution.

(2) The board may issue a clinical academic limited license, pursuant to section 16182(2)(c) of the code, MCL 333.16182(2)(c), to an individual who is a graduate of a board-approved professional optometric degree program and who is employed as a faculty member at a board-approved professional optometric degree program. An optometrist who is licensed under this subrule may perform procedures upon patients while employed as a faculty member at a board-approved professional optometric degree program, if these procedures are performed under the general supervision of a faculty member who is fully licensed as an optometrist. An individual who is licensed under this subrule shall not do either of the following:

(a) Hold himself or herself out to the public as being engaged in the practice of optometry other than as a faculty member.

(b) Provide optometric services outside of his or her employment as a faculty member.

(3) An individual who applies for a limited license under section 16182(2)(a) or (c) of the code, MCL 333.16182(2)(a) or (c), shall meet all of the following requirements:

(a) Comply with section 16174 of the code, MCL 333.16174.

(b) Submit proof of graduation from an accredited professional optometric degree program that is approved by the board or from a non-accredited professional optometric degree program that is approved by the board, pursuant to R 338.305.

(c) Submit proof of appointment to either of the following:

(i) A postgraduate course of study or a residency program, pursuant to subrule (1) of this rule.

(ii) A faculty position at a board-approved professional optometric degree program, pursuant to subrule (2) of this rule.

(4) Limited licenses, pursuant to subrules (1) and (2) of this rule, may be renewed annually at the discretion of the board.

(5) Applicants for renewal of a clinical academic limited license shall submit evidence of having completed 10 hours of board-approved continuing education in pharmacological management of ocular conditions required for the year.

History: 2016 AACCS.

### **R 338.313 Relicensure.**

Rule 13. (1) An individual whose Michigan license has lapsed for less than 3 years may be relicensed upon satisfying all of the following requirements:

(a) Submit the application and fees.

(b) Obtain 40 hours of continuing education in programs approved by the board, pursuant to R 338.319, that have been earned within the 2-year period immediately preceding the date of the application. Two hours of continuing education shall be in the category of pain and symptom management. If an individual is certified to administer

therapeutic pharmaceutical agents, at least 20 of the continuing education hours shall be in the category of pharmacological management of ocular conditions.

(2) An individual whose Michigan license has lapsed for more than 3 years, but not more than 6 years, may be relicensed upon satisfying all of the following requirements:

(a) Submit the application and fees.

(b) Obtain 40 hours of continuing education in programs approved by the board, pursuant to R 338.319, that have been earned within the 2-year period immediately preceding the date of the application. Two hours of continuing education shall be in the category of pain and symptom management. If an individual is certified to administer therapeutic pharmaceutical agents, at least 20 of the continuing education hours shall be in the category of pharmacological management of ocular conditions.

(c) Achieve a minimum scaled score of 75 on the examination of Michigan laws and rules related to the practice of optometry that is developed and administered by the department, or an entity approved by the department.

(3) An individual whose Michigan license has lapsed for more than 6 years who has held an optometry license in another state or province of Canada during those years, may be relicensed upon satisfying all of the following requirements:

(a) Submit the application and fees.

(b) Obtain 40 hours of continuing education in programs approved by the board, pursuant to R 338.319, that have been earned within the 2-year period immediately preceding the date of the application. Two hours of continuing education shall be in the category of pain and symptom management. If an individual is certified to administer therapeutic pharmaceutical agents, at least 20 of the continuing education hours shall be in the category of pharmacological management of ocular conditions.

(c) Achieve a minimum scaled score of 75 on the examination of Michigan laws and rules related to the practice of optometry that is developed and administered by the department, or an entity approved by the department.

(d) Provide verification of his or her license by the licensing agency of another state of the United States or province of Canada in which the applicant holds a current license or ever held a license as an optometrist, which includes, but is not limited to, showing proof of any disciplinary action taken or pending disciplinary action imposed upon the applicant.

(4) An individual whose Michigan license has lapsed for more than 6 years and has not held an optometry license in another state during those years, may be relicensed upon satisfying all of the following requirements:

(a) Submit the application and fees.

(b) Obtain 40 hours of continuing education in programs approved by the board, pursuant to R 338.319, that have been earned within the 2-year period immediately preceding the date of the application. Two hours of continuing education shall be in the category of pain and symptom management. If an individual is certified to administer therapeutic pharmaceutical agents at least 20 of the continuing education hours shall be in the category of pharmacological management of ocular conditions.

(c) Achieve a minimum scaled score of 75 on the examination of Michigan laws and rules related to the practice of optometry that is administered by the department.

(d) Achieve a passing score on parts I, II, and III of the NBEO examinations, including a passing score on the Continued Professional Development in Optometry (CPDO) examination given by NBEO or its successor organization.

History: 2016 AACCS.

**R 338.315 Certification to administer topical ocular diagnostic pharmaceutical agents; application; qualifications; adoption of standards; prohibitions.**

Rule 15. (1) An applicant for certification to administer a topical ocular diagnostic pharmaceutical agent in the practice of optometry shall submit a completed application, on a form provided by the department, together with the requisite fee. In addition to meeting the other requirements of the code and the rules promulgated pursuant to the code, an applicant shall satisfy all of the following requirements:

(a) Successfully complete a course of study in general and clinical pharmacology. The applicant shall be considered to have successfully completed the required course of study upon being granted the credit hours designated for the course of study by the teaching institution where the course is offered.

(b) Establish a board-approved emergency treatment plan, pursuant to section 17412(2)(d) of the code, MCL 333.17412(2)(d), for the management and referral of patients who experience any adverse drug reaction.

(c) Successfully complete a course in basic life support that is offered by an organization or institution approved by the board, pursuant to section 17412(2)(c) of the code, MCL 333.17412(2)(c). The board approves and adopts by reference the standards for credentialing in basic and advanced life support by the American Heart Association in the Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiac Care for Professional Providers set forth in the "2015 American Heart Association (AHA) Guidelines for CPR and ECC" that was published in the AHA journal "Circulation", volume 132, issue 18 supplement 2, November 3, 2015. A copy of the guidelines may be obtained at no cost from the American Heart Association's website at [https://circ.ahajournals.org/content/132/18\\_suppl\\_2.toc](https://circ.ahajournals.org/content/132/18_suppl_2.toc) . A copy of the guidelines is available for inspection and distribution to the public at cost from the Department of Licensing and Regulatory Affairs, Ottawa Building, 611 W. Ottawa, P.O. Box 30670, Lansing, MI 48909.

(2) A licensed optometrist shall not use diagnostic pharmaceutical agents in the practice of optometry unless the optometrist has been certified by the board as being qualified to administer topical ocular diagnostic pharmaceutical agents.

History: 2016 AACCS.

**R 338.317 Certification to administer and prescribe therapeutic pharmaceutical agents; application; qualifications.**

Rule 17. (1) An applicant for certification to administer and prescribe a therapeutic pharmaceutical agent in the practice of optometry shall submit a completed application, on a form provided by the department, together with the requisite fee. In addition to

meeting the other requirements of the code and the rules promulgated pursuant to the code, an applicant shall satisfy all of the following requirements:

(a) Meet the certification requirements to administer diagnostic pharmaceutical agents under R 338.315.

(b) Successfully complete a course of study relating to the didactic and clinical use of therapeutic pharmaceutical agents.

(c) Establish a board-approved management plan that is in compliance with section 17435(2)(c) of the code, MCL 333.17435(2)(c).

(2) A licensed optometrist shall not administer or prescribe therapeutic pharmaceutical agents in the practice of optometry unless the optometrist has been certified by the board as being qualified to administer and prescribe therapeutic pharmaceutical agents.

History: 2016 AACCS.

### **PART 3. CONTINUING EDUCATION**

#### **R 338.319 Adoption of standards and criteria by reference; standards for approval.**

Rule 19. (1) The board approves and adopts by reference the standards and criteria of the Council on Optometric Practitioner Education (COPE) that are set forth in the publication entitled "Criteria for COPE Qualification of Continuing Education," July 2015. A copy of the publication may be obtained at no cost from the Association of Regulatory Boards of Optometry, 200 South College St., Suite 2030 Charlotte, NC 28202, or from the council's website at <http://www.arbo.org>. Printed copies also are available for inspection and distribution at cost from the Department of Licensing and Regulatory Affairs, Ottawa Building, 611 W. Ottawa, P.O. Box 30670, Lansing, MI 48909.

(2) A continuing education program that has been approved by COPE is considered approved by the board.

(3) A continuing education program that has not been approved by COPE may be approved by the board upon submission of an application for approval by a continuing education program. Applications received not less than 60 days prior to course presentation shall be reviewed by an assigned member of the board. Approval for the program may be granted at the assigned board member's discretion.

(4) Applications for approval of a continuing education program shall include all the following:

(a) The sponsor's name.

(b) The sponsor's address.

(c) The program name.

(d) The program date.

(e) The program location.

(f) The number of hours of course instruction including all of the following:

(i) The number of hours related to general clinical optometry, which may include the following COPE categories:

(A) Contact lenses (CL).

- (B) Functional vision/pediatrics (FV). (C) General optometry (GO).
- (D) Low vision/vision impairment & rehabilitation (LV).
- (E) Public health (PB).
- (ii) The number of hours related to practice management, which may include the following COPE categories:
  - (A) Practice management (PM).
  - (B) Ethics/jurisprudence (EJ).
- (iii) The number of hours related to pharmaceutical management, which may include the following COPE categories:
  - (A) Glaucoma (GL).
  - (B) Injection skills (IS).
  - (C) Laser procedures (LP).
  - (D) Peri-operative management of ophthalmic surgery (PO).
  - (E) Refractive surgery management (RS).
  - (F) Surgery procedures (SP).
  - (G) Treatment and management of ocular disease: anterior segment (AS).
  - (H) Treatment and management of ocular disease: posterior segment (PS).
  - (I) Neuro-optometry (NO).
  - (J) Oral pharmaceuticals (OP).
  - (K) Pharmacology (PH).
  - (L) Principles of diagnosis (PD).
  - (M) Systemic/ocular disease (SD).
- (iv) The number of hours related to pain management, which may include the following COPE categories:
  - (A) Oral pharmaceuticals (OP).
  - (B) Pharmacology (PH).
  - (C) Treatment and management of ocular disease: anterior segment (AS).
  - (D) Treatment and management of ocular disease: posterior segment (PS).
  - (E) Functional vision/pediatrics (FV).
- (g) The program outline, including all of the following:
  - (i) An explanation of how the program is designed to further educate the licensee.
  - (ii) The topics and the name of the speaker of each topic.
  - (iii) The times of the specific topics and breaks included in the program.
  - (h) The resume of each speaker or instructor for the program.
    - (i) A description of the delivery method, or methods to be used, and the techniques that will be employed to assure active participation.
    - (j) A brief description of the sponsoring organization.
    - (k) The name, title, and address of the program director and a description of his or her qualifications to direct the program.
      - (l) A description of how participants will be notified that continuing education credit has been earned.
      - (m) A description of the physical facilities or laboratory available to assure a proper learning environment.
      - (n) A description of how attendance is monitored and the name of the person monitoring attendance.

History: 2016 AACCS.

**R 338.321 Continuing education.**

Rule 21. (1) An applicant for license renewal who has been licensed for the 2-year period immediately preceding the expiration date of the license shall accumulate not less than 40 hours of board-approved continuing education.

(2) An applicant for license renewal who holds certification to administer topical ocular diagnostic pharmaceutical agents or certification to administer and prescribe therapeutic pharmaceutical agents, or both, shall accumulate not less than 20 hours of board-approved continuing education in pharmacological management of ocular conditions. The 20 required hours are part of, and not in addition to, the 40 hours required in subrule (1) of this rule.

(3) An applicant for license renewal shall accumulate not less than 2 hours of board approved continuing education in pain and symptom management related to the practice of optometry. Continuing education hours in pain and symptom management, as they relate to the practice of optometry, may include, but are not limited to, the following:

(a) Ethics and health policy related to pain.

(b) Pain definitions.

(c) Basic sciences related to pain, including pharmacology, psychology, sociology, and anthropology.

(d) Clinical sciences related to pain, including specific pain conditions and pain in special contexts and settings.

(e) Clinician-patient communications related to pain.

(f) Management of pain, including evaluation and treatment; non-pharmacological and pharmacological management.

(g) Ensuring quality pain care.

(h) Michigan programs and resources relevant to pain.

(4) Submission of an application for renewal constitutes the applicant's certificate of compliance with the requirements of this rule. An optometrist shall retain documentation of meeting the requirements of this rule for a period of 4 years from the date of applying for license renewal.

History: 2016 AACCS.

**R 338.323 Acceptable continuing education; limitations.**

Rule 23. The following is considered board-approved continuing education:

	Activity and Proof of Completion	Number of Continuing Education Hours Granted or Permitted for Activity
a.	Successful completion of a course or courses offered for credit in an optometry school approved by the board under R 338.305.  If audited, a licensee shall submit an official transcript documenting successful completion of the course.	Ten hours of continuing education shall be credited for each quarter credit earned and 15 hours shall be credited for each semester credit earned. Hours may be earned without limitation.

b.	<p>Successful completion of a continuing education program offered by an optometry school approved by the board under R 338.319.</p> <p>If audited, a licensee shall submit a copy of a letter or certificate of completion showing the licensee's name, number of credits earned, sponsor name or the name of the organization that approved the program or activity for continuing education credit, and the date or dates on which the program was held or activity completed.</p>	<p>One continuing education hour may be granted for each 54 to 60 minutes of program attendance, without limitation.</p>
c.	<p>Attendance at a continuing education program related to the practice of optometry offered by an educational program approved by the board under R 338.319 or approved by another state board of optometry.</p> <p>If audited, a licensee shall submit a copy of a letter or certificate of completion showing the licensee's name, number of credits earned, sponsor name or the name of the organization that approved the program or activity for continuing education credit, and the date or dates on which the program was held or activity completed.</p>	<p>One continuing education hour may be granted for each 54 to 60 minutes of program attendance, without limitation.</p>
d.	<p>Presentation of or at a continuing education program approved by the board.</p> <p>If audited, a licensee shall submit a letter from the program's sponsor, verifying the licensee's presentation of educational materials and lecture at the continuing education program.</p>	<p>One continuing education hour may be granted for each 54 to 60 minutes of program presentation, without limitation.</p>
e.	<p>Attendance at a continuing education program related to optometric topics approved for category 1 continuing education by the Michigan boards of medicine and osteopathic medicine and surgery.</p> <p>If audited, a licensee shall submit a copy of</p>	<p>One continuing education hour may be granted for each 54 to 60 minutes of program attendance, limited to 8 hours per renewal period.</p>

	<p>a letter or certificate of completion showing the licensee's name, number of credits earned, sponsor name or the name of the organization that approved the program or activity for continuing education credit, and the date or dates on which the program was held or activity completed.</p>	
f.	<p>Attendance at a continuing education program related to optometric pharmacological topics approved for continuing education by the Michigan board of pharmacy.</p> <p>If audited, a licensee shall submit a copy of a letter or certificate of completion showing the licensee's name, number of credits earned, sponsor name or the name of the organization that approved the program or activity for continuing education credit, and the date or dates on which the program was held or activity completed.</p>	<p>One continuing education hour may be granted for each 54 to 60 minutes of program attendance, limited to 8 hours per renewal period. Applicants for renewal who hold certification to administer topical ocular diagnostic pharmaceutical agents or certification to administer and prescribe therapeutic pharmaceutical agents, or both, may earn hours without limitation.</p>
g.	<p>Attendance at a continuing education program related to practice management approved by the board.</p> <p>If audited, a licensee shall submit a copy of a letter or certificate of completion showing the licensee's name, number of credits earned, sponsor name or the name of the organization that approved the program or activity for continuing education credit, and the date or dates on which the program was held or activity completed.</p>	<p>One continuing education hour may be granted for each 54 to 60 minutes of program attendance, limited to 9 hours per renewal period.</p>
h.	<p>Attendance at a continuing education program related to self-evaluation journal tests and multimedia education, including online continuing education, approved by the board.</p> <p>If audited, a licensee shall submit a copy of a letter or certificate of completion showing the licensee's name, number of credits earned, sponsor name or the name</p>	<p>One continuing education hour may be granted for each 54 to 60 minutes of program attendance, limited to 20 hours per renewal period.</p>

	of the organization that approved the program or activity for continuing education credit, and the date or dates on which the program was held or activity completed.	
i.	<p>Initial presentation of a scientific exhibit, poster, or paper to a professional optometric organization.</p> <p>If audited, the licensee shall submit a copy of the document presented with evidence of presentation or a letter from the program sponsor verifying the date of the presentation.</p>	Two hours of continuing education shall be granted for each presentation. No additional credit shall be granted for preparation of the presentation.
j.	<p>Publication of a scientific article relating to the practice of optometry in a peer-reviewed journal or periodical.</p> <p>If audited, the licensee shall submit a copy of the publication that identifies the licensee as the author or a publication acceptance letter and documentation of the peer-review process.</p>	Six hours of continuing education shall be granted for serving as the primary author. Three hours of continuing education shall be granted for serving as a secondary author.
k.	<p>Initial publication of a chapter or a portion of a chapter related to the practice of optometry in either of the following:</p> <ul style="list-style-type: none"> <li>• A professional health care textbook.</li> <li>• A peer-reviewed textbook.</li> </ul> <p>If audited, the licensee shall submit a copy of the publication that identifies the licensee as the author or a publication acceptance letter.</p>	Five hours of continuing education shall be granted for serving as the primary author. Two hours of continuing education shall be granted for serving as a secondary author.
l.	<p>Participating on any of the following:</p> <ul style="list-style-type: none"> <li>• A peer review committee dealing with quality of patient care as it relates to the practice of optometry.</li> <li>• A committee dealing with utilization review as it relates to the practice of optometry.</li> <li>• A health care organization committee dealing with patient care issues related to the practice of optometry.</li> </ul>	Twelve hours of continuing education shall be granted for participating on a committee. A maximum of 12 hours of continuing education may be earned for this activity in each renewal period.

	<ul style="list-style-type: none"> <li>• A national or state committee, board, council, or association related to the practice of optometry.</li> </ul> <p>A committee, board, council or association is considered acceptable by the board if it enhances the participant's knowledge and understanding of the field of optometry. If audited, the licensee shall submit a letter from an organization official verifying the licensee's participation in at least 50% of the regularly scheduled meetings of the committee, board, council or association.</p>	
m.	Taking of the CPDO examination administered by the NBEO.	Twelve hours of continuing education shall be granted for taking the CPDO examination every 2 years.

History: 2016 AACCS.